

AGENDA
Sacramento County Civil Service Commission Meeting
700 H Street, Suite 1445
Sacramento, California 95814

January 27, 2012
1:30 P.M.

Anyone may address the Commission regarding any item that is within the Commission's subject matter jurisdiction. However, the Commission may not take action on any item that is not on this agenda except as authorized by Government Code Section 54954.3 and CSC Rule 14.13. Appellants in disciplinary or release from probation appeals may request a closed session pursuant to Government Code Section 54957. The meeting facilities are accessible to persons with disabilities. Requests for interpreting services, assistive listening devices, or other considerations should be made through the County Disability Compliance Office at (916) 874-7642 or 874-7647 (TTY) no later than five working days prior to the meeting.

CONSENT CALENDAR

(Consent Matters Are Acted Upon As One Item)

- A. Minutes 12/16/11 (*Continued from 1/6/12*)
- E. Receive And File: Department Of Personnel Services Monthly Status Report On Exempt Student Classes For *December*
- F. Receive And File: Department Of Personnel Services Monthly Status Report On Promotional Examinations And Late Applications For *December*
- G. Receive And File: Department Of Personnel Services Quarterly Report On Eligible Lists Extended For The Period *October, November, And December 2011*

SEPARATE MATTERS

- B. Departmental Requests To Extend Provisional Appointments
- C. Appeals Pursuant To Civil Service Rule 4.2, Application Rejections
- D. Receive And File: Department Of Personnel Services Monthly Status Report On Provisional Appointments For *December*
- H. Department of Personnel Services: Request To Revise The Class Of Secretary To The County Executive Class, Inclusive Of Revising The Minimum Qualifications And Retitling To Administrative Assistant To The County Executive; And Request To Retitle The Current Secretary To The County Executive Eligible List To Administrative Assistant To The County Executive
- I. Department Of Personnel Services: Request To Approve The New Class Of Governmental Relations And Legislative Officer