

## CORRECTED MINUTES

Sacramento County Civil Service Commission Meeting  
700 H Street, Suite 1450  
Sacramento, California 95814

October 7, 2011

The Commission convened for its regularly scheduled meeting at 1:30 p.m. on Friday, October 7, 2011, at 700 H Street, in Suite 1450, Sacramento, California. Commissioners Bowler, Johnson, and Purdy were present. Commissioners Nelson and Suter were absent.

Commissioner Bowler was elected to serve as Chairman in the absence of the Chair and Vice-Chairman on a motion by Commission Johnson and seconded by Commission Purdy.

### CONSENT CALENDAR

(Matters on The consent calendar are acted upon as one motion.)

- A. **Minutes 9/9/11** (*Continued from 9/23/11*)
- E. **Receive And File: Department Of Personnel Services Monthly Status Report On Exempt Student Classes For *August*** (*Continued from 9/23/11*)
- F. **Receive And File: Department Of Personnel Services Monthly Status Report On Promotional Examinations And Late Applications For *August*** (*Continued from 9/23/11*)

**ACTION:** By unanimous vote of those present, approved the Consent Calendar.

### SEPARATE MATTERS

- B. **Departmental Requests To Extend Provisional Appointments** *NONE*
- C. **Appeals Pursuant To Civil Service Rule 4.2, Application Rejections** *NONE*
- D. **Receive And File: Department Of Personnel Services Monthly Status Report On Provisional Appointments For *August*** (*Continued from 9/23/11*)

**ACTION:** By unanimous vote of those present, Received and Filed.

- G. **Department Of Personnel Services: Proposed New Classes Of 1) Sanitation District Data Management Supervisor; 2) Sanitation District Principal Data Management Technician; 3) Sanitation District Senior Data Management Technician; and 4) Sanitation District Data Management Technician (Level I/II)**

**ACTION:** By unanimous vote of those present, approved as recommended by Department of Personnel Services in their report dated July 1, 2011, the new

classes of: 1) Sanitation District Data Management Supervisor; 2) Sanitation District Principal Data Management Technician; 3) Sanitation District Senior Data Management Technician; and 4) Sanitation District Data Management Technician (Level I/II)

**H. Department of Personnel Services: Proposed Revisions To The Classes Of Chief Deputy Clerk/Recorder And Assistant Chief Deputy Clerk/Recorder, Inclusive Of Revising The Minimum Qualifications For Both Classes; Request To Abolish The Class Of Assistant County Clerk/Recorder, And Request To Abolish The Assistant County Clerk/Recorder Eligible List** *(Continued from 9/23/11)*

**ACTION:** By unanimous vote of those present, the Commission approved as recommended by Department of Personnel Services in their report dated August 31, 2011, revisions to the Chief Deputy Clerk/Recorder and Assistant Chief Deputy Clerk/Recorder, inclusive of minimum qualifications; abolishment of the class of Assistant County Clerk/Recorder; and abolishment of the Assistant County Clerk/Recorder Eligible List.

**I. OPEN SESSION: Approval Of New Civil Service Commission Hearing Officer Contract (Contract Period 2012– 2014)**

**ACTION:** By unanimous vote of those present, approved the new three-year contract agreement for hearing officer services.

**ADJOURNMENT**

There being no further business to come before The Commission and by unanimous vote of those present, the meeting was adjourned at 2:14 p.m. The Commission will reconvene for its next regularly scheduled meeting at 1:30 p.m. on Friday, October 21, 2011, in Suite 1445 at 700 H Street, Sacramento.

Respectfully Submitted:

Approval Recommended:

/S/  
Jeanette King,  
Civil Service Specialist

/S/  
Leslie Leahy,  
Executive Officer

APPROVED:

/S/  
Bernard Bowler,  
Chairperson