

MINUTES

**Sacramento County Civil Service Commission Meeting
700 H Street, Suite 1450
Sacramento, California 95814**

May 20, 2011

The Commission convened for its regularly scheduled meeting at 1:32 p.m. on Friday, May 20, 2011, at 700 H Street, in Suite 1450, Sacramento, California. Commissioners Bowler, Meredith, Nelson and Suter were present. Commissioner Johnson was absent.

CONSENT CALENDAR

(Matters on The consent calendar are acted upon as one motion.)

- A. **Minutes 5/6/11**
- E. **Receive And File: Department Of Personnel Services Monthly Status Report On Exempt Student Classes For *April***
- F. **Receive And File: Department Of Personnel Services Monthly Status Report On Promotional Examinations And Late Applications For *April***

ACTION: By unanimous vote of those present, approved the Consent Calendar, (Items A, I, & J).

At the request of Commission Nelson, and by unanimous vote of those present, Item E was removed from the Consent Calendar for discussion.

ACTION: By unanimous vote of those present, approved the Consent Calendar, (Items A and F).

SEPARATE MATTERS

- B. **Departmental Requests To Extend Provisional Appointments**
(1) Jerry Jaramillo in the class of Stationary Engineer II – *WITHDRAWN*
- C. **Appeals Pursuant To Civil Service Rule 4.2, Application Rejections – *NONE***
- D. **Receive And File: Department Of Personnel Services Monthly Status Report On Provisional Appointments For *April***
- E. **Receive And File: Department Of Personnel Services Monthly Status Report On Exempt Student Classes For *April***

This item was removed from the Consent Calendar for discussion.

ACTION: By unanimous vote of those present, Received and Filed.

G. Proposed 2011–2012 Fiscal Year Civil Service Commission Meeting Schedule

ACTION: By unanimous vote of those present, approved.

H. Department Of Personnel Services: Proposed New Classes Of Administrative Services Officer I (Confidential); Administrative Services Officer II (Confidential); Associate Administrative Analyst Level I/II (Confidential); And Information Technology Analyst Level I/II (Confidential); And Request To Grant Status To The Study Incumbents, Pursuant To Civil Service Rule 2.6

ACTION: By unanimous vote of those present, approved as recommended by Department of Personnel Services (DPS) in their initial April 15, 2011 request and in their May 9, 2011 revised report, the new classes of Administrative Services Officer I (Confidential); Administrative Services Officer II (Confidential); Associate Administrative Analyst Level I/II (Confidential); and Information Technology Analyst Level I/II (Confidential); and Granted Status to Study Incumbents listed in Attachment J, Allocation List included in the DPS May 9, 2011 revised report.

ADJOURNMENT

There being no further business to come before The Commission and by unanimous vote of those present, the meeting was adjourned at 2:10 p.m. The Commission will reconvene for its next regularly scheduled meeting at 1:30 p.m. on Friday, June 3, 2011, in Suite 1450 at 700 H Street, Sacramento.

Respectfully Submitted:

Approval Recommended:

/S/
Jeanette King,
Civil Service Specialist

/S/
Leslie Leahy,
Executive Officer

APPROVED:

/S/
Ron Suter,
Chairperson