

MINUTES

**Sacramento County Civil Service Commission Meeting
700 H Street, Suite 1450
Sacramento, California 95814**

May 21, 2010

The Commission convened for its regularly scheduled meeting at 1:32 p.m. on Friday, May 21, 2010, at 700 H Street, in Suite 1450, Sacramento, California. Commissioners Bowler, Johnson, Meredith, and Suter were present. Commissioner Nelson was absent.

CONSENT CALENDAR

(Matters on the consent calendar are acted upon as one motion.)

- A. Minutes 5/7/10**
- E. Receive And File: Department Of Personnel Services Monthly Status Report On Promotional Examinations And Late Applications For April**
- F. Receive And File: Department Of Personnel Services Monthly Status Report On Exempt Student Classes For April**

ACTION: By unanimous vote of those present, approved the Consent Calendar.

SEPARATE MATTERS

- B. Departmental Requests To Extend Provisional Appointments – NONE**
- C. Appeals Pursuant To Civil Service Rule 4.2, Application Rejections –
(1) Virginia Derlet: Appeal For Accountant (I/II) Examination**

ACTION: Pursuant to Civil Service Rule 14.16, Majority Vote Required, continued to 6/4/10.

- D. Receive And File Department Of Personnel Services Monthly Status Report On Provisional Appointments For April**

ACTION: By unanimous vote of those present, received and filed.

- G. Department Of Personnel Services: Proposed Revisions To The Tree Trimmer Classification Series, Inclusive Of 1) Abolishing The Supervisor I Class; 2) Revising The Tree Supervisor II Class, Inclusive Of Minimum Qualifications And Its Retitling To Tree Supervisor; 3) Revising The Tree Trimmer Class, Inclusive Of Minimum Qualifications; and 4) Abolishing The Tree Trimmer Trainee Class, Resulting In The Removal Of The Class From Appendix A Of The Civil Service Rules As Provided By CS Rule 5.4 (g)**

ACTION: By unanimous vote of those present, the Civil Service Commission took the following action, as recommended by Department of Personnel Services (DPS) in their initial April 14, 2010 and as modified by the Commission during the public hearing as follows:

1. **Abolished** the **Tree Supervisor I** class;
2. **Revised** the **Tree Supervisor II** class, inclusive of Minimum Qualifications, and its **Re-titled** it to **Tree Supervisor**;
3. **Approved** formatting revisions only to the **Tree Trimmer** class specification, directed that all reference to the Tree Trimmer Trainee class be removed and that the Minimum Qualifications be revised to:

~~Either: One year of experience in the class of Tree Trimmer Trainee.~~

~~Or: One year of full-time paid experience in professional tree climbing and trimming.~~
4. **Abolished** the Tree Trimmer Trainee class, which will result in its removal from Appendix A in accordance with Civil Service Rules 5.4(g)

In June 2008 the Commission approved the abolishment of the Highway Maintenance Supervisor I class, and revised the Highway Maintenance Supervisor II class and retitled it to Highway Maintenance Supervisor. At the May 21, 2010 meeting, Kathleen O'Connor, Commission's Counsel noted that the Highway Maintenance Manager class specification included as Attachment F in the April 14, 2010 Department of Personnel Services Tree Trimmer Series report still referenced the Highway Maintenance Supervisor I and Highway Maintenance Supervisor II classes that are no longer in existence.

5. **The Commission Directed** that DPS look into the issue raised by its counsel and report back on when the **Highway Maintenance Manager** class specification will be submitted for revision to delete reference to the classes of **Highway Maintenance Supervisor I and Highway Maintenance Supervisor II.**

H. Proposed 2010 – 2011 Fiscal Year Civil Service Commission Meeting Schedule

ACTION: By unanimous vote of those present, approved.

I. AMENDMENT - Department Of Personnel Services: Request To Add A New Special Skills Designation Of Canine Handler To The Senior Agricultural And Standards Inspector And Agricultural Standards Inspector (Level I/II) Classes Approved By The Commission On April 16, 2010, And Request To Grant Status To The Study Incumbent Pursuant To Civil Service Rule 2.6

ACTION: By unanimous vote of those present, the Civil Service Commission approved the amendment to the above-listed classes as recommended by Department of Personnel Services (DPS) in their Amended May 4, 2010 report; and, granted status to the study incumbent.

OTHER

ADJOURNMENT

There being no further business to come before the Commission and by unanimous vote of those present, the meeting was adjourned at 3:51 p.m. The Commission will reconvene for its next regularly scheduled meeting at 1:30 p.m. on Friday, June 4, 2010, in Suite 1450 at 700 H Street, Sacramento.

Respectfully Submitted:

Approval Recommended:

/S/
Jeanette King,
Civil Service Specialist

/S/
Leslie Leahy,
Executive Officer

APPROVED:

/S/
Bernard Bowler,
Chairperson