

MINUTES

**Sacramento County Civil Service Commission Meeting
700 H Street, Suite 1450
Sacramento, California 95814**

July 24, 2009

The Commission convened for its regularly scheduled meeting at 1:30 p.m. on Friday, July 24, 2009, at 700 H Street, in Suite 1450, Sacramento, California. Commissioners Johnson, Meredith, Nelson, and Suter were present. Commissioner Bowler was absent.

CONSENT CALENDAR

(Matters on the consent calendar are acted upon as one motion.)

- A. **Minutes 6/26/09**
- E. **Receive And File Department Of Personnel Services Monthly Status Report On Exempt Student Classes (May)**
- F. **Receive And File Department Of Personnel Services Quarterly Report Of Eligible Lists Extended For The Period April, May, and June 2009**
- G. **Receive And File Department Of Personnel Services Quarterly Report Of Promotional Examinations And Late Applications For The Period April, May, and June 2009**

ACTION: By unanimous vote of those present, approved Items A and E of the Consent Calendar. (Items F and G were not received)

SEPARATE MATTERS

- B. **Departmental Requests To Extend Provisional Appointments – NONE**
- C. **Appeals Pursuant To Civil Service Rule 4.2, Application Rejections – NONE**
- D. **Receive And File Department Of Personnel Services Monthly Status Report On Provisional Appointments (June)**

ACTION: By unanimous vote of those present, received and filed.

- H. **CLOSED SESSION: Proposed Decision Of The Hearing Officer In The Appeal Of... From Release From Probation As A Dispatcher With The Probation Department**

ACTION: At the request of the Appellant, the Commission convened and acted on this matter in closed session. By the following vote, the Commission adopted as the decision of the Civil Service Commission, County of Sacramento, State of California, the hearing officer's proposed decision upholding the Departments' release from probation dismissing the appeal.

AYES: Commissioners Nelson, Johnson, Suter, Meredith
NOES: None
ABSTAIN: None
ABSENT: Commissioner Bowler

I. Appeal Of Thomas Trimberger Regarding The Chief Building Official Examination Process, Alleging Improper Acceptance, Scoring, And Ranking Of An Application After Establishment Of The Eligible List (*Continued from 6/26 & 7/10/09*)

ACTION: By unanimous vote of those present, finding there had been an abuse of discretion in accepting the late application and adding the late applicant's name to the Chief Building Official eligible list initially established on January 20, 2009, directed that the following actions be taken:

1. The Chief Building Official eligible list, to which Departmental of Personnel Services added the late applicant's name and certified to the County Engineering Department in February 2009, is invalid and will be immediately rescinded;
2. The late applicant's March 30, 2009 appointment as Chief Building Official is invalid and is to be immediately rescinded;
3. The late applicant's name will be immediately removed from the January 20, 2009, Chief Building Official eligible list; and
4. The Chief Building Official eligible list initially established on January 20, 2009, without the late applicant's name, is the valid/official Chief Building Official eligible list and will be immediately certified to the County Engineering Department so that a valid appointment may be made from one of the original 14 eligible candidates.

J. Department Of Personnel Services Proposed Revisions To The Classes Of Senior Airport Operations Worker, And Airport Operations Worker, Each Inclusive Of Revising The Minimum Qualifications

ACTION: By unanimous vote of those present, approved revisions to the Senior Airport Operations Worker and Airport Operations Worker, each inclusive of revising the minimum qualification as recommended by Department of Personnel Services in their June 1, 2009 report, and as amended by the Commission during the public hearing as follows:

Under the Minimum Qualifications in the Senior Airport Operations Worker specification, remove the first word "Undergraduate" in the "NOTE:" section so that it reads: *NOTE: Education from an accredited college or university....*

K. Election Of Civil Service Commission Chairperson And Vice-Chairperson For Fiscal Year 2009-2010, CSC Rule 14.9 (*Continued from 7/10/09*)

Commissioner Bernard Bowler was nominated as Chairperson and Commissioner Ronald Suter was nominated as Vice-Chairperson.

ACTION: By unanimous vote of those present, the nominations were affirmed.

L. Department Of Personnel Services: Proposed Revisions To The Class Of Retirement Investment Officer, Inclusive Of Revising The Minimum Qualifications; And To The Class Of Retirement Investment Analyst (Level I/II)

ACTION: By unanimous vote of those present, approved revisions to the class of Retirement Investment Officer, inclusive of revising the minimum qualifications, and to the

class of Retirement Investment Analyst (Level I/II) as recommended by Department of Personnel Services in their July 6, 2009 report to the Commission.

M. Department Of Personnel Services Proposed New Class Of Supervising Deputy Coroner, Inclusive Of A Twelve-Month Probationary Period; And Revisions To The Classes Of Assistant Coroner And Deputy Coroner (Level I/II), Each Inclusive Of Revising The Minimum Qualifications.

ACTION: By unanimous vote of those present, continued consideration of the proposed new class of Supervising Deputy Coroner, and revisions to the classes of Assistant Coroner and Deputy Coroner (Level I/II) to the meeting of August 14, 2009, directing that modification be made to the Physical Requirement sections of the Supervising Coroner and Deputy Coroner (Level I/II) class specifications that currently read, *Lift and move bodies weighing up to 150 pounds*. At Department of Personnel Services' recommendation, the Commission agreed to adding *with assistance* to the end of the sentence so that it reads:

Lift and move bodies weighing up to 150 pounds with assistance.

ADJOURNMENT

There being no further business to come before the Commission and by unanimous vote of those present, the meeting was adjourned at 4:36 p.m. The Commission will reconvene for its next regularly scheduled meeting at 1:30 p.m. on Friday, August 14, 2009, in Suite 1450 at 700 H Street, Sacramento.

Respectfully Submitted:

Approval Recommended:

/S/

Jeanette King,
Civil Service Specialist

/S/

Leslie Leahy,
Executive Officer

APPROVED:

/S/

Gregory Meredith,
Chairperson