

# MINUTES

**Sacramento County Civil Service Commission Meeting  
700 H Street, Suite 1450  
Sacramento, California 95814**

November 21, 2008

The Commission convened for its regularly scheduled meeting at 1:30 p.m. on Friday, November 21, 2008, at 700 H Street, in Suite 1450, Sacramento, California. All Commissioners were present.

## CONSENT CALENDAR

(Matters on the consent calendar are acted upon as one motion.)

- A. **Minutes 11/7/08**
- D. **Receive And File Department Of Personnel Services Monthly Status Report On Exempt Student Classes (October)**

ACTION: By unanimous vote, approved the Consent Calendar.

## SEPARATE MATTERS

- B. **Departmental Requests To Extend Provisional Appointments - NONE**
- C. **Appeals Pursuant To Civil Service Rule 4.2, Application Rejections – NONE**
- E. **Receive And File Department Of Personnel Services Monthly Status Report On Provisional Appointments (October)**

ACTION: By unanimous vote, received and filed.

- F. **Department Of Personnel Services Proposed: 1) Revisions To The Class Of Water Quality Maintenance Superintendent And Retitling To Sanitation District Maintenance And Operations Superintendent; 2) Revisions To The Class Of Assistant Water Quality Maintenance Superintendent And Retitling To Sanitation District Maintenance And Operations Assistant Superintendent; 3) New Class Of Sanitation District Maintenance And Operations Manager, Inclusive Of A 12-Month Probationary Period; 4) And Abolishment Of The Assistant Water Quality Maintenance Superintendent Eligible List**

ACTION: By unanimous vote, took the following action as requested by the Department of Personnel Services in their report dated October 16, 2008:

1. Revised the class of Water Quality Maintenance Superintendent and Retitled to Sanitation District Maintenance and Operations Superintendent;
2. Revised the class of Assistant Water Quality Maintenance Superintendent and Retitled to Sanitation District Maintenance and Operations Assistant Superintendent;

3. Approved the new class of Sanitation District Maintenance and Operations Manager, inclusive of a 12-month probationary period; and
4. Abolished the Assistant Water Quality Maintenance Superintendent Eligible List.

**G. Department Of Personnel Services Proposed: New Class Of Sanitation District Interceptor Superintendent, Inclusive Of A Twelve Month Probationary Period; And Request To Grant Status To Michael Brady In The New Class, Pursuant To Civil Service Rule 2.6(c)**

ACTION: On a motion by Commissioner Johnson, seconded by Commissioner Nelson, to adopt the new class of Sanitation District Interceptor Superintendent, with a six month probationary period failed by the following vote:

AYES: Commissioners Johnson and Nelson  
NOES: Commissioners Bowler, Suter and Meredith  
ABSTAINS: None  
ABSENTS: None

On a motion by Commissioner Suter, seconded by Commissioner Bowler and by the following vote the Commission adopted the new class of Sanitation District Interceptor Superintendent inclusive of a 12 month probationary period, and granted status to Stephen Kenning in the new class

AYES: Commissioners Bowler, Suter and Meredith  
NOES: Commissioners Johnson and Nelson  
ABSTAINS: None  
ABSENTS: None

**H. Department Of Personnel Services Proposed: New Class Of Stormwater Utility Superintendent, Inclusive Of A Twelve Month Probationary Period; And Request To Grant Status To Stephen Kenning In The New Class, Pursuant To Civil Service Rule 2.6(c)**

ACTION: By unanimous vote, took the following action as requested by the Department of Personnel Services in their report dated October 16, 2008:

1. Approved the new class of Stormwater Utility Superintendent, inclusive of a twelve month probationary period; and
2. Granted Status to Stephen Kenning in the new class.

**I. Department Of Personnel Services Proposed: Revisions To The Electronics Technician Classification Specification, Inclusive of Minimum Qualifications**

ACTION: By the following vote, denied the request to revise the Electronics Technician class and directed that a new classification be developed specifically for the Sheriff's Department employees responsible for the installation of electronic devices, equipment and systems in emergency vehicles. The Commission requested that a proposed *career ladder*

be provided when the new classification is submitted for approval.

AYES: Commissioners Nelson, Bowler, Suter and Meredith  
NOES: Commissioner Johnson  
ABSTAIN: None  
ABSENT: None

**J. OPEN SESSION: Commission Discussion Regarding Possibly Amending Civil Service Rule, Sections 11 And 12 To Allow Commission Review Of Transcripts Of Appeal Hearings In Addition To Hearing Officer Proposed Decisions During Its Consideration Of Discipline And Release Of Probation Appeals**

Following discussion, the Commission determined that Civil Service Rule Sections 11 and 12, governing disciplinary and release of probation appeals provide adequate relief by allowing for referral back of the proposed decision to the hearing officer for clarification of any part of the proposed decision; or for referral back to a different hearing officer if necessary. No action was taken.

**ADJOURNMENT**

There being no further business to come before the Commission and by unanimous vote, the meeting was adjourned at 3:41 p.m. The Commission will reconvene for its next regularly scheduled meeting at 1:30 p.m. on Friday, December 5, 2008, in Suite 1450 at 700 H Street, Sacramento.

Respectfully Submitted:

Approval Recommended:

\_\_\_\_\_/S/  
Sheri Dyer,  
Executive Secretary

\_\_\_\_\_/S/  
Leslie Leahy,  
Executive Officer

APPROVED:

\_\_\_\_\_/S/  
Bernard Bowler, Vice Chairperson,  
For Gregory Meredith, Chairperson