

# MINUTES

**Sacramento County Civil Service Commission Meeting  
700 H Street, Suite 1450  
Sacramento, California 95814**

November 7, 2008

The Commission convened for its regularly scheduled meeting at 1:31 p.m. on Friday, November 7, 2008, at 700 H Street, in Suite 1450, Sacramento, California. Commissioners Johnson, Nelson, and Meredith were present. Commissioners Bowler and Suter were absent.

## CONSENT CALENDAR

(Matters on the consent calendar are acted upon as one motion.)

### A. Minutes 10/24/08

ACTION: By unanimous vote of those present, approved the Consent Calendar.

## SEPARATE MATTERS

### B. Departmental Requests To Extend Provisional Appointments –

#### (1) First 5 Sacramento Commission: Nancy Benton in the Class of Senior Accountant

ACTION: By unanimous vote of those present, extended for five months and 29 days from the date of expiration or until 20 days after the eligible list is established, whichever occurs sooner.

#### (2) Department of Facility Planning, Architecture and Real Estate: Jennifer Clause in the Class of Real Estate Supervisor

ACTION: By unanimous vote of those present, extended for five months and 29 days from the date of expiration or until 20 days after the eligible list is established, whichever occurs sooner.

### C. Appeals Pursuant To Civil Service Rule 4.2, Application Rejections – *None*

### D. Department Of Personnel Services: Proposed Revisions To The Class Of Medical Records Technician

ACTION: By unanimous vote of those present, approved as recommended by Department of Personnel Services in their report dated October 17, and their amended report dated October 31, 2008:

1. Revised the class of Medical Records Technician.

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**E. Department Of Personnel Services: Proposed New Classes Of Retirement Investment Analyst (Level I/II) And Retirement Investment Officer**

ACTION: By unanimous vote of those present, took the following action as recommended by Department of Personnel Services and Bryce Consulting, Inc., in their report dated October 21, 2008:

1. **Approved** the new class of Retirement Investment Analyst (Level I/II);
2. **Approved** the new class of Retirement Investment Officer.

**ADJOURNMENT**

There being no further business to come before the Commission and by unanimous vote of those present, the meeting was adjourned at 2:16 p.m. The Commission will reconvene for its next regularly scheduled meeting at 1:30 p.m. on Friday, November 21, 2008, in Suite 1450 at 700 H Street, Sacramento.

Respectfully Submitted:

Approval Recommended:

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/S/  
Sheri Dyer,  
Executive Secretary

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/S/  
Leslie Leahy,  
Executive Officer

APPROVED:

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/S/  
Gregory Meredith,  
Chairperson