

MINUTES

**Sacramento County Civil Service Commission Meeting
700 H Street, Suite 1450
Sacramento, California 95814**

November 2, 2007

The Commission convened for its regularly scheduled meeting at 1:31 p.m. on Friday, November 2, 2007, at 700 H Street, in Suite 1450, Sacramento, California. Commissioners Bowler, Johnson, Meredith, and Nelson were present. Commissioner Meegan was absent.

CONSENT CALENDAR

(Matters on the consent calendar are acted upon as one motion.)

- A. **Minutes 10/19/07**
- H. **Receive And File Department Of Personnel Services Quarterly Report Of Promotional Examinations And Late Applications For The Period July, August And September 2007 (Continued from 10/19/07)**
- I. **Receive And File Department Of Personnel Services Quarterly Report Of Eligible Lists Extended For The Period July, August And September 2007 (Continued from 10/19/07)**

ACTION: By unanimous vote of those present, approved the Consent Calendar.

SEPARATE MATTERS

- B. **Departmental Requests To Extend Provisional Appointments – NONE**
- C. **Appeals Pursuant To Civil Service Rule 4.2, Application Rejections – NONE**
- D. **Closed Session: Proposed Decision Of The Hearing Officer In the Appeal Of . . . From Discipline, Termination As A Human Services Specialist-African American Culture With The Department Of Human Assistance**
(Continued to a date to be set)
- E. **Closed Session: Proposed Decision Of The Hearing Officer In The Appeal Of . . . From Discipline, Termination As A Supervising Building Inspector With The Department of County Engineering**

ACTION: At the request of the appellant, the Commission convened and acted on this matter in closed session. By the following vote the Commission adopted as the decision of the Civil Service Commission, County of Sacramento, State of California, the Hearing Officer's findings of fact, conclusions of law, and order dismissing the appeal with prejudice.

AYES: Commissioners Bowler, Johnson, Meredith, and Nelson
NOES: None
ABSTAIN: None
ABSENT: Commissioner Meegan

F. Closed Session: Proposed Decision Of The Hearing Officer In The Appeal Of . . . From Release Of Probation As An Environmental Technician II With The Department Of Environmental Management (Continued from 9/21/07)

ACTION: At the request of the appellant, the Commission convened and acted on this matter in closed session. By the following vote the Commission adopted as the decision of the Civil Service Commission, County of Sacramento, State of California, the Hearing Officer's findings of fact, conclusions of law, and order denying the appeal.

AYES: Commissioners Bowler, Johnson, Meredith, and Nelson
NOES: None
ABSTAIN: None
ABSENT: Commissioner Meegan

G. Department Of Personnel Services And Department Of Transportation, Maintenance And Operations Division, Municipal Services Agency, Proposed New Class of Senior Highway Maintenance Manager, Inclusive Of A 12-Month Probationary Period; Proposed Revisions To The Class Of Senior Highway Maintenance Supervisor, Re-titling To Highway Maintenance Manager And Removing The Class From The Highway Maintenance Series As A Stand Alone Specification; And Request To Delete The Class Of Highway Maintenance Superintendent

ACTION: By unanimous vote of those present, approved the following as submitted in the September 25, 2007 Department of Personnel Services report and with the replacement Career Ladder and Organizational Chart attachments in the Executive Officer's October 22, 2007 Staff Report, and, as modified during the public hearing as follows:

1. Adopted the new class of Senior Highway Maintenance Manager, inclusive of a 12-month probationary period;
2. Approved revisions to the class of Senior Highway Maintenance Supervisor, including
 - Re-titling to Highway Maintenance Manager, and
 - Removing the class from the Highway Maintenance Series as a stand alone specification;
3. Deleted the class of Highway Maintenance Superintendent; and,
4. Amended the second sentence of the first paragraph of the Background Check section for both classes so that it reads:

The background check may include personal and professional reference checks, **credit history checks with express consent**, Social Security Number verification, professional license/registration verifications, military service information and driving history.
[Emphasis added]

ADJOURNMENT

There being no further business to come before the Commission and by unanimous vote of those Commissioners present, the meeting was adjourned at 3:46 p.m. The Commission will reconvene for its next regularly scheduled meeting at 1:30 p.m. on Friday, November 16, 2007, in Suite 1450 at 700 H Street, Sacramento.

Respectfully Submitted:

Approval Recommended:

_____/S/
Jeanette King,
Civil Service Specialist

_____/S/
Leslie Leahy,
Executive Officer

APPROVED:

_____/S/
Bruce Nelson,
Chairperson