

**Sacramento County Civil Service Commission
August 29, 2025 ~ 1:30pm**

ADOPTED ACTION MINUTES

PROCEDURAL MATTERS

- 1) Call to Order
The Meeting was called to order at 1:33pm by Chairman Nick Bloise.
- 2) Flag Salute
- 3) Roll Call and Declaration of a Quorum
Roll was called by Commission Clerk Gina Volpi, and it was noted that commissioners Steve Booth, Nick Bloise and Bruce Nelson were present and that Commissioner Sally Ly and Noah Painter were absent. A quorum was declared.

Executive Officer Alice Dowdin Calvillo announced that Agenda Item 7, the appeal hearing, was canceled as the appeal in question was withdrawn by the Appellant as the two parties reached a settlement.

PUBLIC COMMENT

- 4) Public Comment: None received.

CONSENT MATTERS

(Consent Matters are acted upon as one unit. Items removed from consent for discussion will be heard under Separate Matters.)

- 5) Adopt Commission Meeting Minutes

- July 11, 2025 Regular Business Meeting

ACTION: Motion by Commissioner Nelson, seconded by Commissioner Booth to adopt Item 5 on consent. The motion was adopted unanimously (3 to 0).

SEPARATE MATTERS

(Non-consent items requiring action by the Commission)

6) Accept the Department of Personnel Services' Monthly Provisional Appointments Status Reports

- Report for July 2025

ACTION: Motion by Commissioner Booth, seconded by Commissioner Nelson to accept item 6. The motion was adopted unanimously (3 to 0).

APPEAL HEARING

~~7) Release from Probation (Civil Service Rule 12.3): This hearing will be conducted in closed session per Government Code section 54957 (b).~~

- ~~Appeal No. 6418-24~~

This item was cancelled due to a reached settlement.

INFORMATIONAL MATTERS

(Non-action items)

8) Quarterly Status Report by the Department of Personnel Services on Continuous Exams

- Report for the Second Quarter of 2025 (Apr/May/Jun 2025)

9) Executive Officer's Verbal Report to the Commission

Executive Officer Dowdin Calvillo reported that the Commission's next meeting is scheduled for Friday, September 19 at 1:30pm (there will not be a meeting on September 5). Commissioners will likely conduct a public hearing and open a 30+ day public comment period for the proposed civil service rule establishing an alternate exam for persons living with disabilities. This would be the only item on the agenda.

She conveyed that she received comments and suggested edits on the proposed rule from DPS on August 19 and is reviewing those comments and edits with Commission Counsel and Commissioner Booth. She said that she will share DPS' comments and suggested edits with Commissioners as part of her report and the rulemaking record.

At the October 31 meeting, the Commission may consider the adoption of the civil service rule establishing an alternate exam for persons living with disabilities if substantial edits are not needed as a result of the public comment period.

At the November 14 meeting, Commissioners are tentatively scheduled to hear an Eligible List appeal. Given the complexity of this appeal, it is likely to be only item that will be scheduled besides routine items.

Since the last meeting, the Executive Officer said the Commission received one exam disqualification appeal which was administratively resolved. She also received three release from probation appeals, and one medical evaluation appeal.

Currently, there are seven release from probation, one failed psychological evaluation, two failed medical evaluations, and one eligible list appeal pending before the Commission.

Executive Officer Dowdin Calvillo also reported that since the last meeting, she received the 2025 Epidemiologist series class study for a preliminary review. This is the only class study awaiting review and comment by the Executive Officer, and no class studies are awaiting action by the Commission at this time.

ADJOURNMENT

Seeing no further business before the Commission, without objection, Chair Bloise adjourned the meeting at 1:40pm.

Adopted 31 Oct 2025