

**Regular Meeting Agenda**  
**Sacramento County Civil Service Commission**  
**October 11, 2024 ~ 1:30pm**

**LOCATION:** Sacramento County Board of Supervisors' Chambers<sup>1</sup>  
700 H Street, Sacramento, California 95814

**PROCEDURAL MATTERS**

- 1) Call to Order
- 2) Flag Salute
- 3) Roll Call and Declaration of a Quorum

**PUBLIC COMMENT**

- 4) Public Comment: At this time, anyone may address the Commission regarding any item that is *not* already scheduled on today's meeting agenda *and* is within the Commission's subject matter jurisdiction. The Commission may only act on such items as authorized by Government Code Section 54954.3 and Civil Service Commission Rule 14.13.

**CONSENT MATTERS**

(Consent Matters are acted upon as one unit. Items removed from consent for discussion will be heard under Separate Matters.)

- 5) Adopt Commission Meeting Minutes
  - September 13, 2024 Regular Business Meeting
- 6) Receive and File Required Quarterly Department of Personnel Services Reports
  - A) Announced Promotional Exams and Accepted Late Exam Applications: Third Quarter of 2024 (Jul/Aug/Sep)
  - B) Extended Eligible Lists: Third Quarter of 2024 (Jul/Aug/Sep)

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<sup>1</sup> The meeting facilities are accessible to persons with disabilities. Requests for interpreting services, assistive listening devices, or other considerations should be made through the County Disability Compliance Office at (916) 874-7642 or (916) 874-7647 (TTY) no later than five working days prior to the meeting. This meeting will not be live-streamed.

## **SEPARATE MATTERS**

(Non-consent items requiring action by the Commission.)

- 7) Accept the Department of Personnel Services' Monthly Provisional Appointments Status Reports
  - Report for September 2024
- 8) Revise the Sacramento County Classification Plan as Recommended by the 2024 Information Security Analyst Series Class Study to:
  - Revise, including changes to the minimum qualifications; the Information Security Manager classification;
  - Establish the following classifications within the proposed Information Security Analyst Series:
    - Information Security Analyst Lv. I/II
    - Information Security Analyst Lv. III
    - Supervising Information Security Analyst
    - Information Security Division Chief
  - Pursuant to Civil Service Rule 2.6(c), grant permanent status to:
    - five specified incumbents into the Information Security Analyst Lv. II classification;
    - two specified incumbents into the Information Security Analyst Lv. III classification
    - three specified incumbents into the Supervising Information Security Analyst classification

## **INFORMATIONAL MATTERS**

(Non-action items)

- 9) Quarterly Status Report by the Department of Personnel Services on Continuous Exams
  - Report for the Third Quarter of 2024 (Jul/Aug/Sep)
- 10) Quarterly Status Report by the Department of Personnel Services on Classification Studies Previously Approved by the Civil Service Commission
  - Report for the Third Quarter of 2024 (Jul/Aug/Sep)
- 11) Executive Officer's Verbal Report to the Commission

## **ADJOURNMENT**