

Sacramento County Civil Service Commission
April 26, 2024 ~ 1:30pm

ADOPTED ACTION MINUTES

PROCEDURAL MATTERS

- 1) Call to Order
The Meeting was called to order at 1:30pm by Chairman Bruce Nelson.
- 2) Flag Salute
- 3) Roll Call and Declaration of a Quorum
Roll was called by Commission Clerk Gina Volpi, and it was noted that Commissioners Nick Bloise, Steve Booth, Sally Ly, and Chairman Bruce Nelson were present and that Commissioner Noah Painter was absent. A quorum was declared.

PUBLIC COMMENT

- 4) Public Comment: None received

CONSENT MATTERS

Chairman Nelson pulled item 6 off consent for discussion.

- 5) Adopt Commission Meeting Minutes
 - March 22, 2024 Regular Business Meeting

ACTION: Motion by Commissioner Bloise, seconded by Commissioner Nelson, to approve item 5 consent. The motion was adopted unanimously (4 to 0).

Commissioner Noah Painter arrived after the vote.

- 6) Receive and File Required Quarterly Department of Personnel Services Reports

A) Announced Promotional Exams and Accepted Late Exam Applications:
First Quarter of 2024 (Jan/Feb/Mar)

B) Extended Eligible Lists: First Quarter of 2024 (Jan/Feb/Mar)

ACTION: After Chairman Nelson asked his questions, motion by Commissioner Bloise, seconded by Commissioner Nelson, to receive and file item 6. The motion was adopted unanimously (5 to 0).

SEPARATE MATTERS

7) Accept the Department of Personnel Services' Monthly Provisional Appointments Status Reports

- Report for March 2024

ACTION: Motion by Commissioner Bloise, seconded by Commissioner Booth, to accept item 7. The motion was adopted unanimously (5 to 0).

8) Revise the Sacramento County Classification Plan as recommended by the 2024 Communications/Operations Dispatcher I/II Class Study to:

- Revise, including changes to the minimum qualifications, the Communications/Operations Dispatcher I/II classification

ACTION: Motion by Commissioner Painter, seconded by Commissioner Ly, to: 1) revise, including changes to the minimum qualifications, the Communications/Operations Dispatcher I/II classification; and 2) refer this action to the Board of Supervisors for its concurrence. The motion was adopted 4 to 1 (Booth no).

INFORMATIONAL MATTERS

9) Quarterly Status Report by the Department of Personnel Services on Continuous Exams

- Report for the First Quarter of 2024 (Jan/Feb/Mar)

10) Quarterly Status Report by the Department of Personnel Services on Classification Studies Previously Approved by the Civil Service Commission

- Report for the First Quarter of 2024 (Jan/Feb/Mar)

11) Executive Officer's Verbal Report to the Commission

Executive Officer Dowdin Calvillo reported that the Commission's next meeting will be on May 24 as there are no pending items for a meeting on May 10.

She informed Commissioners that since the Commission's last meeting, four exam disqualification appeals were received. She said she closed three exam disqualification appeals as they were administratively resolved and one failed psychological appeal as it was no longer timely.

Currently, there are seven release from probation; one failed psychological evaluation; one eligible list; and one promotional exam – oral panel appeals pending before the Commission.

ADJOURNMENT

Seeing no further business before the Commission, without objection, Chair Nelson adjourned the meeting at 2:17pm.

Adopted 24 May 2024