

**Sacramento County Civil Service Commission
June 23, 2023 ~ 1:30pm**

ADOPTED

ACTION MINUTES

PROCEDURAL MATTERS

- 1) Call to Order
The Meeting was called to order at 1:40pm by Chairman Nick Bloise.
- 2) Flag Salute
- 3) Roll Call and Declaration of a Quorum
Roll was called by Commission Clerk Gina Volpi, and it was noted that Commissioners Nick Bloise, Bruce Nelson, and Noah Painter were present and a quorum was established. Commissioner Steve Booth was absent.

PUBLIC COMMENT

- 4) Public Comment: None

CONSENT MATTERS

- 5) Adopt Commission Meeting Minutes
 - June 9, 2023 Regular Business Meeting
- 6) Receive and File Monthly and Quarterly Department of Personnel Services Reports
 - A) Promotional Exams & Late Applications: reports for April and May 2023

ACTION: Motion by Commissioner Painter, seconded by Commissioner Bloise, to approve items 5 and 6 on consent. The motion was adopted unanimously (3 to 0).

SEPARATE MATTERS

7) Accept the Department of Personnel Services' Monthly Provisional Appointments Status Reports

- Reports for April and May 2023

ACTION: Motion by Commissioner Nelson, seconded by Commissioner Painter, to accept the reports under item 7. The motion was adopted unanimously (3 to 0).

8) Adopt the Commission's Meeting Schedule for the 2023/24 Fiscal Year

ACTION: Motion by Commissioner Nelson, seconded by Commissioner Painter, to adopt the meeting schedule as proposed. The motion was adopted unanimously (3 to 0).

ACTION: Without objection, the Chair recessed to closed session.

APPEAL HEARING

8) Release from Probation (Civil Service Rule 12.3): *This hearing will be conducted in closed session per Government Code section 54957 (b)*

- *Appeal No. 6325-22*

It was noted for the record that the Appellant in the instant case did not appear.

ACTION: Motion by Commissioner Nelson, seconded by Commissioner Painter, to adopt the hearing officer's proposed decision in the instant case and deny the appeal. The motion was adopted unanimously (3 to 0).

ACTION: Without objection, the Chair returned to open session and the Executive Officer announced the vote taken in closed session.

INFORMATIONAL MATTERS

(Non-action items)

9) Quarterly Status Report by the Department of Personnel Services on Classification Studies Previously Approved by the Civil Service Commission

- Report for the First Quarter of 2023

10) Quarterly Status Report by the Department of Personnel Services on Continuous Exams

- Report for the First Quarter of 2023

11) Executive Officer's Verbal Report to the Commission

The Executive Officer reported that the Commission's next meeting will be on July 28 when Commissioners will likely hear a failed psychological evaluation appeal and may also hear a failed drug test appeal. Commissioners will also officer elections for the 2023/24 fiscal year.

She said there were no new appeals filed this week. Currently, there are five release from probation; three failed psychological evaluation; one allocation appeal; and one failed drug appeal pending before the Commission.

Executive Officer Dowdin Calvillo provided the following end of the fiscal year stats:

- The Commission conducted six meetings (averaging one meeting a month)
- The Commission considered 10 separate class studies adopting recommendations from nine of the 10 studies, denying its first set of recommendations in more than 10 years. Of the nine class studies, the Commission supported:
 - establishing 17 new classes
 - revising 12 existing classes
 - holding one class
- The Commission managed a total of 65 appeals:
 - 22 exam disqualification appeals (none pending)
 - 20 failed drug test appeals (one pending)
 - 17 release from probation (five still pending)
 - three Failed Psychological Evaluation appeals (all pending)
 - one Allocation appeal (placed in abeyance by the union on behalf of the Appellant)
 - one Exam Evaluation appeal (none pending)
- One Commissioner retired, one Commissioner tragically passed away, and two new Commissioners were appointed.

ADJOURNMENT

Seeing no further business before the Commission, and without objection, Chair Bloise adjourned the meeting without objections at 2pm.

Adopted 28 July 2023