

**Regular Meeting Agenda  
Sacramento County Civil Service Commission  
May 13, 2022 ~ 1:30pm**

**LOCATION:** Sacramento County Board of Supervisors' Chambers<sup>1</sup>  
700 H Street, Sacramento, California 95814

**PROCEDURAL MATTERS**

- 1) Call to Order
- 2) Flag Salute
- 3) Roll Call and Declaration of a Quorum

**PUBLIC COMMENT**

- 4) Public Comment: At this time, anyone may address the Commission regarding any item that is *not* already scheduled on today's meeting agenda *and* is within the Commission's subject matter jurisdiction.

However, the Commission may not take action on such items except as authorized by Government Code Section 54954.3 and Civil Service Commission Rule 14.13.

**CONSENT MATTERS**

(Consent Matters are acted upon as one unit. Items removed from consent for discussion will be heard under Separate Matters.)

- 5) Adopt Commission Meeting Minutes
  - March 11, 2022 Regular Business Meeting

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<sup>1</sup> The meeting facilities are accessible to persons with disabilities. Requests for interpreting services, assistive listening devices, or other considerations should be made through the County Disability Compliance Office at (916) 874-7642 or (916) 874-7647 (TTY) no later than five working days prior to the meeting.

- 6) Receive and File Monthly and Quarterly Department of Personnel Services Reports
- A) Promotional Exams & Late Applications: reports for February and March 2022
- B) Extended Eligible Lists: quarterly report for January, February and March 2022

**SEPARATE MATTERS**

(Non-consent items requiring action by the Commission)

- 7) Accept the Department of Personnel Services' Monthly Provisional Appointments Status Reports
- Reports for February and March 2022
- 8) Revise the Sacramento County Classification Plan as recommended by the 2021 Dental Services Class Study to:
- Establish the Registered Dental Assistant Classification
  - Revise, including changes to the minimum qualifications, and Retitle the Dental Hygienist Classification to the Registered Dental Hygienist Classification
- 9) Revise the Sacramento County Classification Plan as recommended by the 2021 Liability Claims Officer and Risk Manager Class Study to:
- Establish the Liability Claims Officer Classification
  - Revise, including changes to the minimum qualifications, and retitle the Risk and Loss Control Division Manager Classification to the Risk Manager Classification

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10) Revise the Sacramento County Classification Plan as recommended by the 2022 Sacramento County Employees Retirement System (SCERS) Series Class Study to:

- Revise, including changes to the minimum qualifications, the following classifications within the SCERS Series:
  - Senior Retirement Benefits Specialist
  - Retirement Services Supervisor
  - Retirement Services Analyst
  - Retirement Services Manager

**INFORMATIONAL MATTERS**

(Non-action items)

11) Quarterly Status Report by the Department of Personnel Services on Classification Studies Previously Approved by the Civil Service Commission

- Report for the First Quarter of 2022

12) Quarterly Status Report by the Department of Personnel Services on Continuous Exams

- Report for the First Quarter of 2022

13) Executive Officer’s Verbal Report to the Commission

**ADJOURNMENT**