

Sacramento County Civil Service Commission December 16, 2022 ~ 1:30pm

ADOPTED ACTION MINUTES

PROCEDURAL MATTERS

- 1) Call to Order:
The meeting was called to order by Chair Nick Bloise at 1:30pm on Friday, December 16, 2022.
- 2) Flag Salute
- 3) Roll Call and Declaration of a Quorum:
Roll was called by Commission Clerk Gina Volpi, and it was noted that Commissioners Nick Bloise, Bruce Nelson, Steve Booth and Mike Johnson and were present and Commissioner Ron Suter was absent. A quorum was declared.

PUBLIC COMMENT

- 4) Public Comment: None

CONSENT MATTERS

- 5) Adopt Commission Meeting Minutes
 - November 18, 2022 Regular Business Meeting
- 6) Receive and File Monthly and Quarterly Department of Personnel Services Reports
 - Promotional Exams & Late Applications: report for November 2022

ACTION: Motion by Commissioner Booth, seconded by Commissioner Nelson, to approve items 5 and 6 on consent. The motion was adopted unanimously (4 to 0).

- 7) Reverse September 23, 2022 Civil Service Commission's Action to Abolish the Therapist Class and instead, Designate Said Class on Hold

ACTION: This item was removed from Consent by Commissioner Johnson and was subsequently discussed. Motion by Commissioner Nelson, seconded by Commissioner Johnson, to approve item 7. The motion was adopted unanimously (4 to 0).

SEPARATE MATTERS

8) Accept the Department of Personnel Services' Monthly Provisional Appointments Status Reports

- Report for November 2022

ACTION: Motion by Commissioner Nelson, seconded by Commissioner Booth, to accept the Monthly Provisional Appointments reports for November 2022. The motion was adopted unanimously (4 to 0).

9) Revise the Sacramento County Classification Plan as recommended by the 2022 Assistant Director, Homeless Services and Housing Class Study to

- Establish the Assistant Director, Homeless Services and Housing classification

ACTION: Motion by Commissioner Booth, seconded by Commissioner Nelson, to adopt the Executive Officer's recommendations stemming from the 2022 Assistant Director, Homeless Services and Housing Class Study to: 1) Establish the Assistant Director, Homeless Services and Housing classification; and 2) Refer this action to the Board of Supervisors for its concurrence. Motion adopted unanimously (4 to 0).

INFORMATIONAL MATTERS

(Non-action items)

10) Executive Officer's Verbal Report to the Commission

Executive Officer Dowdin Calvillo informed Commissioners that the next meeting will be on January 27, 2023 when Commissioners will consider recommendations for revisions the County's Classification Plan stemming from the following class studies: 1) 2022 Labor Relations Series; 2) 2020 Human Service Program Planner class; and 3) 2022 Building Trades Series. Commissioners will also hear a failed drug test appeal.

At the February 17, 2023 meeting, she said that Commissioners will likely hear another failed drug test appeal.

She reported that the Commission received two failed drug test appeals this week and that she also closed a RFP appeal after it was withdrawn by the Appellant

Currently, there are four Failed Drug; three RFP; and one psychological disqualification appeals pending before the Commission.

ADJOURNMENT

Seeing no further business before the Commission, and without objection, Chair Bloise adjourned the meeting at 1:50pm.

Adopted 27 Jan 2023