

Sacramento County Civil Service Commission
August 20, 2021 ~ 1:30pm (Teleconference via Zoom)

ADOPTED
ACTION MINUTES

Executive Officer Alice Dowdin Calvillo read the following into the record: "In compliance with directives of the County, State, and Centers for Disease Control and Prevention, this meeting was streamed live and closed to the public. Members of the public were encouraged to participate in the meeting by submitting written comments electronically."

PROCEDURAL MATTERS

- 1) Call to Order: The meeting was called to order by the Commission Chair Mike Johnson at 2:05pm on Friday, August 20, 2021.
- 2) Roll Call and Declaration of a Quorum: Roll was called by Commission Clerk Gina Volpi, and it was noted that Commissioners Nick Bloise, Mike Johnson, and Ron Suter were present and that due to technical difficulties, Commissioner Bruce Nelson was temporarily absent. A quorum was declared.

PUBLIC COMMENT

- 3) Public Comment: None received.

CONSENT MATTERS

- 4) Adopt Commission Meeting Minutes
 - July 23, 2021 Regular Business Meeting
- 5) Receive and File Monthly and Quarterly Department of Personnel Services Reports
 - Promotional Exams & Late Applications: report for July 2021

ACTION: Motion by Commissioner Suter, seconded by Commissioner Bloise, to adopt items 4 and 5 on consent with a minor amendment to the July 23, 2021 minutes to correct a technical error. The motion was adopted unanimously (3 to 0; Bloise, Johnson, Suter).

Without objection, Commissioners moved to closed session for the purposes of hearing Release from Probation Appeal 6279-20.

APPEAL HEARING

- 6) Release from Probation (Civil Service Rule 12.3): This hearing will be conducted in closed session per Government Code section 54957 (b).

- Appeal No. 6279-20

Commissioner Nelson joined the meeting at 2:15pm and Commissioner Suter left the meeting at 2:35pm.

ACTION: Pursuant to Civil Service Rule 12.11(e)(1), motion by Commissioner Bloise, seconded by Commissioner Nelson, to adopt the July 16, 2021 proposed decision prepared in the instant appeal in its entirety as its own thereby denying the appeal. The motion was adopted unanimously (3 to 0; Bloise, Johnson, Nelson).

Without object, Commissioners moved back into open session.

SEPARATE MATTERS

- 7) Accept the Department of Personnel Services' Monthly Provisional Appointments Status Report

- Report for July 2021

ACTION: Motion by Commission Chair Nelson, seconded by Commissioner Bloise, to accept the July 2021 Monthly Provisional Appointment status reports. The motion was adopted unanimously (3 to 0).

- 8) Revise the Sacramento County Classification Plan as recommended by the 2020 Waste Management Equipment Operator Class Study

- Establish the following classes:
 - Transfer Equipment Operator I (Transfer Equipment Operator series)
 - Transfer Equipment Operator III (Transfer Equipment Operator series)
 - Landfill Equipment Operator III (Landfill Equipment Operator series)
 - Collection Equipment Operator III (Collection Equipment Operator series)
- Revise, including changes to the Minimum Qualifications (MQs), the Sanitation Worker classification
- Revise, including revisions to the MQs, and retitle Collection Equipment Operator to Collection Equipment Operator I
- Revise, including revisions to the MQs, and retitle Senior Collection Equipment Operator to Collection Equipment Operator II

- Revise, including revisions to the MQs, and retitle Landfill Equipment Operator to Landfill Equipment Operator I
- Revise, including revisions to the MQs, and retitle Senior Landfill Equipment Operator to Landfill Equipment Operator II
- Revise, including revisions to the MQs, and retitle Transfer Equipment Operator to Transfer Equipment Operator II

ACTION: Motion by Commissioner Bloise, seconded by Commissioner Nelson, to adopt the Executive Officer's recommendations to: A) Establish the following classes: Transfer Equipment Operator I (Transfer Equipment Operator series); Transfer Equipment Operator III (Transfer Equipment Operator series); Landfill Equipment Operator III (Landfill Operator series); and Collection Equipment Operator III (Collection Equipment Operator series). B) Revise, including changes to the MQs, the Sanitation Worker class. C) Revise, including revisions to the MQs, and retitle Collection Equipment Operator to Collection Equipment Operator I. D) Revise, including revisions to the MQs, and retitle Senior Collection Equipment Operator to Collection Equipment Operator II. E) Revise, including revisions to MQs, and retitle Landfill Equipment Operator to Landfill Equipment Operator I. F) Revise, including revisions to the MQs, and retitle the Senior Landfill Equipment Operator to Landfill Equipment Operator II. G) Revise, including revisions to the MQs, and retitle Transfer Equipment Operator to Transfer Equipment Operator II. H) Refer these actions to the Board of Supervisors for its concurrence.

INFORMATIONAL MATTERS

Executive Officer Dowdin Calvillo reported that the Commission's next meeting will be September 24, 2021. Commissioners are scheduled to consider changes to the County's Classification Plan stemming from the 2020 Labor Construction Compliance Series class study as well as the 2020 Waste Management System Technician Series class study. This meeting will likely be conducted via Zoom.

At the October 8 or 22 meeting, she reported that if one or both meetings can be safely conducted in-person, then Commissioners may honor former Commissioners Macht and Purdy who retired from the Commission last year. Commissioners are also likely to hear a release from probation appeal at one of these meetings and may consider recommendations for changes to the County's classification Plan stemming from the 2021 Sheriff series class study.

Meetings are slated for November 5 and 11 and December 17, 2021. Commissioners will hear an allocation appeal at the December meeting.

Dowdin Calvillo informed Commissioners that she received one new release from probation appeal this week and that currently, there are four releases from probation and one allocation appeal pending before the Commission.

Lastly Dowdin Calvillo read for the record the response prepared for the Commission by DPS in response to a public comment made at the Commission's May 21, 2021 meeting. The original public comment, submitted in writing, and the DPS response are attached.

ADJOURNMENT

Hearing no further business before the Commission, motion by Commissioner Nelson, seconded by Commissioner Bloise to adjourn the meeting. Motion was adopted unanimously (3 to 0) and the meeting was adjourned at 3:50 pm.

Adopted 24 September 2021