

**PUBLIC NOTICE**  
**Regular Meeting Agenda**  
**Sacramento County Civil Service Commission**  
**February 15, 2019 ~ 1:30pm**

**LOCATION:** Sacramento County Board of Supervisors' Chambers<sup>1</sup>  
700 H Street, Sacramento, California 95814

**PROCEDURAL MATTERS**

- 1) Call to Order:
- 2) Pledge of Allegiance:
- 3) Roll Call and Declaration of a Quorum:

**PUBLIC COMMENT**

- 4) Public Comment: At this time, anyone may address the Commission regarding any item that is *not* already scheduled on today's meeting agenda and is within the Commission's subject matter jurisdiction. However, the Commission may not take action on such items except as authorized by Government Code Section 54954.3 and Civil Service Commission Rule 14.13.

**CONSENT MATTERS**

*(Consent Matters are acted upon as one unit. If an item is removed from consent for discussion, it will be heard under Separate Matters.)*

- 5) Adopt Commission Meeting Minutes:  
*January 11, 2019 Regular Business Meeting*
- 6) Receive and File Monthly and Quarterly Department of Personnel Services Reports:
  - A) Student Class Appointments: reports for December 2018 and January 2019
  - B) Promotional Exams and Late Applications: reports for December 2018 and January 2019
  - C) Extended Eligible Lists: quarterly report for October, November and December 2018

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<sup>1</sup> The meeting facilities are accessible to persons with disabilities. Requests for interpreting services, assistive listening devices, or other considerations should be made through the County Disability Compliance Office at (916) 874-7642 or (916) 874-7647 (TTY) no later than five working days prior to the meeting.

## SEPARATE MATTERS

*(Non-consent items requiring action by the commission)*

- 7) Accept the Department of Personnel Services' Monthly Provisional Appointments Status Reports:

*Reports for December 2018 and January 2019*

- 8) Take the following actions as they relate to the 2017 Information Technology (IT) Phase II class study:

*Grant status to 26 specified individuals within the following new classes: IT Applications Analyst I/II; IT Infrastructure Analyst I/II; and Business Systems; and*

*Abolish the following eligible lists: IT Customer Support Specialist I/II, and Geographic Information Systems Analyst I/II*

- 9) Adopt the proposed Mission Statement for the Civil Service Commission:

*To provide policy direction and oversight for the merit selection, promotion, retention, classification, and discipline of civil service employees pursuant to Article XVI of the Sacramento County Charter.*

## INFORMATIONAL MATTERS

*(Non-action items)*

- 10) Quarterly Status Report by the Department of Personnel Services:

*Classification Studies Approved by the Commission during the fourth quarter of 2018.*

- 11) Executive Officer's Report: This will be a verbal report to the Commission.

## ADJOURNMENT