

Sacramento County Civil Service Commission
May 4, 2018 Meeting

ADOPTED
ACTION MINUTES

PROCEDURAL MATTERS

- 1) Call to Order: The meeting was called to order by Acting Commission Chair Patricia Macht at 1:30pm on Friday, May 4, 2018 in the Chambers of the Sacramento County Board of Supervisors, 700 H Street, Sacramento, California.
- 2) Pledge of Allegiance: Acting Chair Macht led the Pledge of Allegiance.
- 3) Roll Call and Declaration of a Quorum: Roll was called by Commission Clerk Veronica Thorley, and it was noted that Acting Chair Macht and Commissioners Bruce Nelson, Gordon Purdy, and Ron Suter were present and Commissioner Michael Johnson was absent. A quorum was declared.

PUBLIC COMMENT

- 4) Public Comment: None received.

CONSENT MATTERS

- 5) Adopt Commission Meeting Minutes:
April 6, 2018 Regular Business Meeting
- 6) Receive and File Monthly Department of Personnel Services Reports:
 - A) *Student Class Appointments: report for March 2018*
 - B) *Promotional Exams and Late Applications: report for March 2018*
 - C) *Eligible Lists Extended: quarterly report for January, February, and March 2018*

ACTION: Motion by Commissioner Purdy, seconded by Commissioner Suter, to adopt items 5 and 6 on consent. The motion was adopted unanimously (4 to 0).

SEPARATE MATTERS

- 7) Accept the Department of Personnel Services' Monthly Provisional Appointments Status Report:

Report for March 2018

ACTION: Motion by Commissioner Suter, seconded by Commissioner Nelson, to accept and file the Department of Personnel Services' Monthly Provisional Appointments Status Report for March 2018. The motion was adopted unanimously (4 to 0).

INFORMATIONAL MATTERS

- 8) Quarterly Status Report by the Department of Personnel Services:

Classification Studies Approved by the Commission during the first quarter

- 9) Executive Officer's Report: This was a verbal report to the Commission.

Executive Officer Dowdin Calvillo announced that the next regularly scheduled Commission meeting is May 18, 2018; however, the meeting would be canceled. She said that the next meeting will be on June 1, 2018 when the Commission will adopt the meeting schedule for the upcoming fiscal year and hear one exam disqualification appeal.

She announced that at the Commission's June 15 meeting, it is likely the Commission will consider the Sanitation District Maintenance Mechanic class study, and that at the Commission's tentative July 6 meeting, it will elect new officers.

Dowdin Calvillo informed Commissioners that she accepted one exam disqualification appeal this week. Currently, there are six releases from probation, two exam disqualifications, and one psychological evaluation disqualification appeals pending before the Commission.

ADJOURNMENT

Seeing no further business before the Commission, Commissioner Suter moved and Commissioner Purdy seconded, to adjourn the meeting. With a 4 to 0 vote in support of the motion, Acting Chair Macht adjourned the meeting at 1:41 pm.

Adopted 1 June 2018