

Sacramento County Civil Service Commission  
June 15, 2018 Meeting

ADOPTED  
ACTION MINUTES

PROCEDURAL MATTERS

- 1) Call to Order: The meeting was called to order by Commission Chair Michael Johnson at 1:30pm on Friday, June 15, 2018 in the Chambers of the Sacramento County Board of Supervisors, 700 H Street, Sacramento, California.
- 2) Pledge of Allegiance: Chair Johnson led the Pledge of Allegiance.
- 3) Roll Call and Declaration of a Quorum: Roll was called by Commission Clerk Veronica Thorley, and it was noted that Chair Johnson and Commissioners Patricia Macht, Bruce Nelson, and Ron Suter were present and Commissioner Gordon Purdy was absent. A quorum was declared.

PUBLIC COMMENT

- 4) Public Comment: None received.

CONSENT MATTERS

- 5) Adopt Commission Meeting Minutes:

*June 1, 2018 Regular Business Meeting*

- 6) Receive and File Monthly Department of Personnel Services Reports:

- A) Student Class Appointments: report for May 2018
- B) Promotional Exams and Late Applications: report for May 2018

ACTION: Motion by Commissioner Nelson, seconded by Commissioner Macht, to adopt Items 5 and 6 on Consent. The motion was adopted unanimously (4 to 0).

SEPARATE MATTERS

*(Non-consent items requiring action by the commission)*

- 7) Accept the Department of Personnel Services' Monthly Provisional Appointments Status Report:

*Report for May 2018*

ACTION: Motion by Commissioner Nelson, seconded by Commissioner Macht, to accept DPS' Monthly Provisional Appointments Status Report for May 2018. The motion was adopted unanimously (4 to 0).

INFORMATIONAL MATTERS  
(*Non-action items*)

- 8) Executive Officer's Report: This will be a verbal report to the Commission.

Executive Officer Dowdin Calvillo reported that the next Commission meeting will be on July 6 whereat Commissioners are scheduled to elect officers for the 2018/19 fiscal year, hear one medical evaluation disqualification appeal, and act on recommendations stemming from the Sewer District Maintenance Mechanic class study. The following meeting will be on July 20 whereat Commissioners will consider establishing a new class – the Customer Services Officer. In addition there may be a release from probation appeal hearing.

At the Commission's August 17 meeting, it is expected that Commissioners will hear one psychological evaluation disqualification appeal.

She informed Commissioners that no new appeals were received this week, and that currently, there are one medical evaluation disqualification; two psychological evaluation disqualifications, and four releases from probation appeals pending before the Commission.

Dowdin Calvillo reported that she received the Human Services and Eligibility Specialist class study this week with her preliminary comments due to the Department of Personnel Services within the next few weeks.

ADJOURNMENT

Seeing no further business before the Commission, Commissioner Nelson moved and Commissioner Macht seconded, to adjourn the meeting. With a 4 to 0 vote in support of the motion, Chair Johnson adjourned the meeting at 1:36 pm.

Respectfully Submitted for Approval:

APPROVED:

***Adopted 6 July 2018***