

PUBLIC NOTICE
Regular Meeting Agenda
Sacramento County Civil Service Commission
July 20, 2018 ~ 1:30pm

LOCATION: Sacramento County Board of Supervisors' Chambers¹
700 H Street, Sacramento, California 95814

PROCEDURAL MATTERS

- 1) Call to Order:
- 2) Pledge of Allegiance:
- 3) Roll Call and Declaration of a Quorum:

PUBLIC COMMENT

- 4) Public Comment: At this time, anyone may address the Commission regarding any item that is *not* already scheduled on today's meeting agenda and is within the Commission's subject matter jurisdiction. However, the Commission may not take action on such items except as authorized by Government Code Section 54954.3 and Civil Service Commission Rule 14.13.

CONSENT MATTERS

(Consent Matters are acted upon as one unit. If an item is removed from consent for discussion, it will be heard under Separate Matters.)

- 5) Adopt Commission Meeting Minutes:

July 6, 2018 Regular Business Meeting
- 6) Receive and File Monthly and Quarterly Department of Personnel Services Reports:
 - A) Student Class Appointments: report for June 2018
 - B) Promotional Exams and Late Applications: report for June 2018
 - C) Extended Eligible Lists: quarterly report for April, May, and June 2018

¹ The meeting facilities are accessible to persons with disabilities. Requests for interpreting services, assistive listening devices, or other considerations should be made through the County Disability Compliance Office at (916) 874-7642 or (916) 874-7647 (TTY) no later than five working days prior to the meeting.

APPEAL HEARING

- 7) Release from Probation (Civil Service Rule 12.3): This hearing will be conducted in closed session per Government Code section 54957 (b).

Appeal No. 6173-18

SEPARATE MATTERS

(Non-consent items requiring action by the commission)

- 8) Accept the Department of Personnel Services' Monthly Provisional Appointments Status Report:

Report for June 2018

- 9) Approve the following recommended changes to the Sacramento County Classification Plan resulting from the Sanitation District Mechanic Maintenance series class study (Continued from July 6, 2018):

- *Establish the following new classes: Sanitation District Mechanic Supervisor; Sanitation District Senior Mechanic; Sanitation District Mechanic III; and Sanitation District Mechanic I/II classes; and*
- *Designate the following classes as Hold classes: Mechanical Maintenance Manager; Mechanical Maintenance Supervisor; Mechanical Maintenance Technician; and Assistant Mechanical Maintenance Technician.*

- 10) Approve the following recommended changes to the Sacramento County Classification Plan resulting from the Customer Services Officer class study

- *Establish the Customer Service Officer class and grant one incumbent status into said class.*

INFORMATIONAL MATTERS

(Non-action items)

- 11) Quarterly Status Report by the Department of Personnel Services:

Classification Studies Approved by the Commission during the second quarter of 2018.

- 12) Executive Officer's Report: This will be a verbal report to the Commission.

ADJOURNMENT