

**Sacramento County Civil Service Commission**  
**January 6, 2017 ~ 1:30pm**

**LOCATION:** Sacramento County Board of Supervisors' Chambers  
700 H Street, Sacramento, California 95814

**ADOPTED**  
**ACTION MINUTES**

**PROCEDURAL MATTERS**

- 1) Call to Order: The meeting was called to order by Commission Chair Bruce Nelson at 1:31 pm in the Chambers of the Sacramento County Board of Supervisors.
- 2) Pledge of Allegiance: Chair Nelson led the Pledge of Allegiance
- 3) Roll Call and Declaration of a Quorum: Roll was called by Acting Clerk Carol Smith, and it was noted that Commissioners Michael Johnson, Patricia Macht, Chair Nelson and Ron Suter were present and that Commissioner Gordon Purdy was absent. It was declared that a quorum had been established.

**PUBLIC COMMENT**

- 4) Public Comment: None received.

**CONSENT MATTERS**

- 5) Adoption of Commission Meeting Minutes:

*December 16, 2016 Regular Business Meeting*

ACTION: Motion by Commissioner Suter, seconded by Commissioner Johnson to adopt the December 16, 2016 minutes. The motion was adopted unanimously (4 to 0). The Commission then adjourned to closed session at 1:33 pm to hear the following appeal.

## APPEAL HEARINGS

- 6) Release from Probation (Civil Service Rule 12.3) *This hearing was conducted in closed session per Government Code section 54957 (b).*

*Appeal No. 6061-15*

ACTION: After conducting the hearing, the Commission adjourned back to open session at 2:58pm, wherein the following action was announced: motion by Commissioner Macht, seconded by Chair Nelson to: 1) adopt Hearing Officer Carol Vendrillo's October 31, 2016 proposed decision in its entirety as its own; and 2) deny the appeal. The motion was adopted 3 to 1 (Nelson, no).

## SEPARATE MATTERS

- 7) Unfinished Business: NONE
- 8) New Business: NONE

## INFORMATIONAL MATTERS

- 9) Executive Officer's Report: This was a verbal presentation to the Commission.

Executive Officer Dowdin Calvillo announced that due to an unforeseen scheduling conflict, the failed drug test appeal hearing initially set for the January 20, 2017 meeting will be re-scheduled for a later date. Seeing no further business before the Commission, she said that this meeting will be canceled. She also informed Commissioners that they have one disciplinary action appeal scheduled for hearing at the February 3, 2017 meeting, and tentatively the aforementioned failed drug test appeal hearing as well. Packets should go out on January 27, 2017.

For the Commission's February 17 meeting, she told Commissioners that there may be a class study scheduled for consideration and approval.

Lastly, she reported that there are currently four allocations, four releases from probation, two failed drug tests; one exam disqualification, and one disciplinary action appeal pending before the Commission.

Commissioner Suter then requested that the Executive Officer schedule (at a future meeting) a discussion of the possible amendment of Civil Service Rule 12.6 as it relates the areas of discrimination that may be appealed to the Commission when an employee is released from probation.

## **ADJOURNMENT**

Seeing no further business before the Commission, Chair Nelson asked for a motion to adjourn. Commissioner Johnson moved to adjourn the meeting and Commissioner Suter seconded it. The motion was adopted unanimously (4 to 0) and the meeting adjourned at 3:05 pm.