

**PUBLIC NOTICE**  
**Regular Meeting Agenda**  
**Sacramento County Civil Service Commission**  
**January 8, 2016 ~ 1:30pm**

**LOCATION:** Sacramento County Board of Supervisors' Chambers<sup>1</sup>  
700 H Street, Sacramento, California 95814

**PROCEDURAL MATTERS**

- 1) Call to Order:
- 2) Pledge of Allegiance:
- 3) Roll Call and Declaration of a Quorum:

**PUBLIC COMMENT**

- 4) Public Comment: At this time, anyone may address the Commission regarding any item that is *not* already scheduled on today's meeting agenda and is within the Commission's subject matter jurisdiction. However, the Commission may not take action on such items except as authorized by Government Code Section 54954.3 and Civil Service Commission Rule 14.13

**CONSENT MATTERS**

*(Consent Matters are acted upon as one unit. If an item is removed from consent for discussion, it will be heard under Separate Matters.)*

- 5) Adoption of Commission Meeting Minutes:
  - A) *December 4, 2015 Regular Business Meeting*
- 6) Reports: The following status reports prepared by the Department of Personnel Services are submitted for receipt and filing:
  - A) *Student Class Appointments:* report for November 2015
  - B) *Promotional Exams and Late Applications:* report for November 2015

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<sup>1</sup> The meeting facilities are accessible to persons with disabilities. Requests for interpreting services, assistive listening devices, or other considerations should be made through the County Disability Compliance Office at (916) 874-7642 or (916) 874-7647 (TTY) no later than five working days prior to the meeting.

### TIMED MATTERS

*(Timed Matters cannot be acted upon before the set time, items will be taken up as close to the specified time as possible)*

- 7) 1:35pm: Appeal Hearing – Disciplinary Action (Civil Service Rule 11.6) - Continued from November 20, 2015. *This hearing will be conducted in closed session per Government Code section 54957 (b).*

*Appeal No. 6042-15*

- 8) 1:45pm: Appeal Hearing – Release from Probation (Civil Service Rule 12.3) *This hearing will be conducted in closed session per Government Code section 54957 (b).*

*Appeal No. 6001-14*

### SEPARATE MATTERS

- 9) Reports: The following report prepared by the Department of Personnel Services will be presented by staff. Please note that any matter pertaining to these reports requiring Commission action, and not included on this agenda, will be calendared for a subsequent Commission meeting:

*Provisional Appointments: report for November 2015*

- 10) Unfinished Business:

*Approval of proposed revisions (including changes to the minimum qualifications) to the Sacramento County Classification Plan to amend the following class specification: Business License Inspector (continued from the October 23, 2015 Meeting).*

- 11) New Business: NONE

### INFORMATIONAL MATTERS

- 12) Executive Officer's Report: This will be a verbal presentation to the Commission

### ADJOURNMENT