

PUBLIC NOTICE
Regular Meeting Agenda
Sacramento County Civil Service Commission
January 22, 2016 ~ 1:30pm

LOCATION: Sacramento County Board of Supervisors' Chambers¹
700 H Street, Sacramento, California 95814

PROCEDURAL MATTERS

- 1) Call to Order:
- 2) Pledge of Allegiance:
- 3) Roll Call and Declaration of a Quorum:

PUBLIC COMMENT

- 4) Public Comment: At this time, anyone may address the Commission regarding any item that is *not* already scheduled on today's meeting agenda and is within the Commission's subject matter jurisdiction. However, the Commission may not take action on such items except as authorized by Government Code Section 54954.3 and Civil Service Commission Rule 14.13

CONSENT MATTERS

(Consent Matters are acted upon as one unit. If an item is removed from consent for discussion, it will be heard under Separate Matters.)

- 5) Adoption of Commission Meeting Minutes:
 - A) *January 8, 2016 Regular Business Meeting*

¹ The meeting facilities are accessible to persons with disabilities. Requests for interpreting services, assistive listening devices, or other considerations should be made through the County Disability Compliance Office at (916) 874-7642 or (916) 874-7647 (TTY) no later than five working days prior to the meeting.

- 6) Reports: The following status reports prepared by the Department of Personnel Services are submitted for receipt and filing:
- A) *Student Class Appointments*: report for December 2015
 - B) *Promotional Exams and Late Applications*: report for December 2015
 - C) *Eligible Lists Extended*: quarterly report for October, November and December 2015

TIMED MATTERS

*(Timed Matters cannot be acted upon before the set time,
items will be taken up as close to the specified time as possible)*

- 7) 1:35pm: Appeal Hearing – Exam Disqualification (Civil Service Rule 5.7)

Appeal No. 6083-15

SEPARATE MATTERS

- 8) Reports: The following report prepared by the Department of Personnel Services will be presented by staff. Please note that any matter pertaining to these reports requiring Commission action, and not included on this agenda, will be calendared for a subsequent Commission meeting:

Provisional Appointments: report for December 2015

- 9) Unfinished Business: NONE

- 10) New Business:

Approval of proposed revisions (including changes to the minimum qualifications) to the Sacramento County Classification Plan to amend the following class specification: Chief, Architectural Services Division.

INFORMATIONAL MATTERS

- 11) Reports: The following quarterly report was prepared by the Department of Personnel Services per the Commission's request. This is an informational item only.

Status Report on Classification Plan Revisions Approved by the Commission: report for October, November and December 2015
- 12) Executive Officer's Report: This will be a verbal presentation to the Commission

ADJOURNMENT