

**Sacramento County Civil Service Commission
July 24, 2015**

**ADOPTED
ACTION MINUTES**

LOCATION: Sacramento County Board of Supervisors' Chambers
700 H Street, Sacramento, California 95814

PROCEDURAL MATTERS

- 1) Call to Order: The meeting was called to order by Commission Acting Chair Bruce Nelson at 1:32pm in the Chambers of the Sacramento County Board of Supervisors.
- 2) Pledge of Allegiance: Acting Chair Nelson led the Pledge of Allegiance.
- 3) Roll Call and Declaration of a Quorum: Roll was called by Civil Service Specialist Jeanette King, and it was noted that Acting Chair Nelson and Commissioners Michael Johnson, Patricia Macht and Gordon Purdy were present and that Chair Ron Suter was absent. A quorum was declared.

PUBLIC COMMENT

- 4) Public Comment: None received

CONSENT MATTERS

- 5) Adoption of Commission Meeting Minutes:
July 10, 2015 Regular and Closed Session minutes
- 6) Reports: The following status reports were prepared by the Department of Personnel Services and submitted for receipt and filing:
 - A) *Student Class Appointments*: report for June 2015
 - B) *Promotional Exams and Late Applications*: report for June 2015
 - C) *Eligible Lists Extended*: quarterly report for April, May and June 2015

ACTION: Motion by Commissioner Purdy, seconded by Commissioner Johnson to adopt items 5 and 6 on consent. The motion was adopted unanimously (4 to 0).

TIMED MATTERS

7) Appeal Hearings – Employment Disqualification for Failure to Pass a Psychological Exam as Required by Government Code Section 1031 (f) (Civil Service Rules 4.7 and 4.9)

A) **1:35pm** Appeal No. 6046-15

ACTION:

Commissioner Johnson moved to adopt the Executive Officer's recommendation to:

- 1) find that based on the recommendation of the Commission's consulting psychologist, the Appellant is free from any emotional or mental condition which might adversely affect the exercise of the powers of a peace officer; and
- 2) GRANT the appeal and reinstate the Appellant on the Deputy Sheriff On-Call eligibility list.

Commissioner Macht seconded the motion, and it was adopted unanimously (4 to 0).

B) **2pm** Appeal No. 6052-15

ACTION:

Commissioner Macht moved to adopt the Executive Officer's recommendation to:

- 1) find that based on the recommendation of the Commission's consulting psychologist, the Appellant is free from any emotional or mental condition which might adversely affect the exercise of the powers of a peace officer; and
- 2) GRANT the appeal and reinstate the Appellant on the Deputy Sheriff On-Call eligibility list.

Commissioner Johnson seconded the motion, and it was adopted unanimously (4 to 0).

- 8) **2:30pm:** Appeal Hearing – Release from Probation (Civil Service Rule 12.6). This hearing was conducted in closed session per Government Code section 54957 (b)

Appeal No. 6001-14 ~ continued from July 10, 2015

ACTION:

Without objection, the Commission adjourned to closed session for the purposes of conducting this hearing at 2:31pm. With no objection, Acting Chair Nelson moved to return to open session at the conclusion of the hearing at 3:12pm.

Motion by Commissioner Macht and seconded by Commissioner Johnson to reject the May 28 revised proposed decision in its entirety with the finding that it is deficient on its face and refer the appeal to a new hearing for a de novo review. The motion was adopted 3 to 1 (Purdy no).

SEPARATE MATTERS

- 9) **Reports:** The following report was prepared by the Department of Personnel Services was presented by staff.

Provisional Appointments: report for June 2015

ACTION: Motion by Commissioner Macht, seconded by Commissioner Purdy to accept and file the aforementioned report. The motion was adopted unanimously (4 to 0).

- 10) **Unfinished Business:** NONE

- 11) **New Business:** NONE

INFORMATIONAL MATTERS

- 12) **Reports:** The following quarterly report was prepared by the Department of Personnel Services per the Commission's request. This was an informational item only – no formal action was taken.

Status Report on Classification Plan Revisions Approved by the Commission: report for April, May and June 2015

13) Executive Officer's Report: This was a verbal presentation to the Commission

Executive Officer Dowdin Calvillo reported that the August 7 meeting would be canceled; and that at this point, she has one psychological disqualification appeal hearing and one exam disqualification appeal hearing scheduled for the August 21, 2015 meeting. She told Commissioners that meeting packets will be sent out by August 13. For the September 11 meeting, she reported that she had one request to grant a provisional appointment extension and as well as a Class Study for the Code Enforcement Officer classification tentatively scheduled for this meeting.

She also conveyed that the Commission did not receive any new appeals this week and that currently, there are two allocations, one failed psychological evaluation, one release from probation, one exam disqualification, one failed drug test, and one disciplinary appeal pending before the Commission.

Lastly, Executive Officer Dowdin Calvillo informed Commissioners that she forwarded her preliminary comments on the initial draft of the Child Support Services Class Study to the Department of Personnel Services this week. It is likely that this study will come to the Commission for review in September unless the labor organizations voice numerous concerns with it.

ADJOURNMENT

ACTION:

With no further business pending before the Commission, Commissioner Purdy moved to adjourn the meeting. Commissioner Johnson seconded the motion, and it was adopted unanimously (4 to 0). Acting Chair Nelson then adjourned the meeting at 3:12pm.

Respectfully Submitted:

Approval Recommended:

Jeanette King
Civil Service Specialist

Alice Dowdin Calvillo
Executive Officer

APPROVED:

Ronald Suter
Chair