

PUBLIC NOTICE
Regular Meeting Agenda
Sacramento County Civil Service Commission
July 26, 2013 ~ 1:30pm

LOCATION: Sacramento County Board of Supervisors Chambers ¹
700 H Street, Sacramento, California 95814

PROCEDURAL MATTERS

- 1) Call to Order:
- 2) Pledge of Allegiance:
- 3) Roll Call and Declaration of a Quorum:

CONSENT MATTERS

*(Consent Matters are acted upon as one unit. If an item is taken off
Consent for discussion, it will be heard under Separate Matters)*

- 4) Adoption of Commission Meeting Minutes:
 - A) *July 12, 2013 Regular Meeting*
- 5) Reports: The following status reports prepared by the Department of Personnel Services are submitted for receipt and filing:
 - A) *Student Class Appointments:* report for June 2013
 - B) *Promotional Exams and Late Applications:* report for June 2013
 - C) *Eligible Lists Extended:* quarterly report for April, May and June 2013

¹ The meeting facilities are accessible to persons with disabilities. Requests for interpreting services, assistive listening devices, or other considerations should be made through the County Disability Compliance Office at (916) 874-7642 or (916) 874-7647 (TTY) no later than five working days prior to the meeting.

- 6) Consideration for Approval Typographical Revisions to the Classification Plan Affecting the Following Classes and Series: Airport Equipment Maintenance Superintendent; Airport Noise Officer; Animal Care Attendant; Animal Shelter Volunteer Program Coordinator; Assistant Building Official; Assistant Chief Probation Officer; Assistant Probation Division Chief; Deputy Director for Airport Marketing and Public Relations; Deputy Public Guardian/Conservator (Level I/II); Probation Aide; Probation Division Chief; Senior Wastewater Treatment Plant Operator; Supervising Real Property Appraiser; Wastewater Treatment Plant Operations Supervisor; Wastewater Treatment Plant Operator (Level I/II); Highway Maintenance Equipment Operator; and Environment Program Manager series. There are several typographical errors in the aforementioned class specifications that require correction to ensure accuracy

TIMED MATTERS

(Timed Matters cannot be acted upon before the set time, they will be taken up as close to the specified time as possible)

- 7) 1:35pm: Appeal Hearings – DPS Rejection of Exam Applications for Failure to Demonstrate Minimum Qualifications (Civil Service Rule 5.7):
- A) *Appeal No. 5969-13*
- B) *Appeal No. 5971-13*
- 8) 2:15pm: Appeal Hearing: Release from Probation (Civil Service Rule Section 12): *(This item will be conducted in Closed Session pursuant to Government Code Section 54957)*
- A) *Appeal No. 5950-13*

SEPARATE MATTERS

- 9) Reports: The following report prepared by the Department of Personnel Services will be presented by staff. Please note that any matter pertaining to these reports requiring Commission action, and not included on this agenda, will be calendared for a subsequent Commission meeting:
- A) *Provisional Appointments: report for June 2013*

10) Unfinished Business: NONE

11) New Business: NONE

INFORMATIONAL MATTERS

12) Public Comment: At this time, anyone may address the Commission regarding any item that is within the Commission's subject matter jurisdiction. However, the Commission may not take action on any item that is not on this agenda except as authorized by Government Code Section 54954.3 and Civil Service Commission Rule 14.13

13) Executive Officers Report: This will be a verbal presentation to the Commission

ADJOURNMENT