

PUBLIC NOTICE
Regular Meeting Agenda
Sacramento County Civil Service Commission
February 1, 2013 ~ 1:30pm

LOCATION: Sacramento County Board of Supervisors Chambers ¹
700 H Street, Suite 1450, Sacramento, California 95814

PROCEDURAL MATTERS

- 1) Call to Order:
- 2) Pledge of Allegiance:
- 3) Roll Call and Declaration of a Quorum:

CONSENT MATTERS

(Consent Matters are acted upon as one unit. If an item is taken off the Consent Calendar for discussion, it will be heard under Separate Matters)

- 4) Adoption of Commission Meeting Minutes: December 7, 2012 Regular Meeting
- 5) Reports: The following status reports prepared by the Department of Personnel Services are submitted for receipt and filing:
 - A) *Student Class Appointments:* reports for November and December 2012
 - B) *Promotional Exams and Late Applications:* reports for November and December 2012
 - C) *Eligible Lists Extended for the Period of October, November, and December 2012*

SEPERATE MATTERS

- 6) Reports: The following report prepared by the Department of Personnel Services will be presented by staff. Please note that any matter pertaining to these reports requiring Commission action, and not included on this agenda, will be calendared for a subsequent Commission meeting:
 - A) *Provisional Appointments:* reports for November and December 2012

¹ The meeting facilities are accessible to persons with disabilities. Requests for interpreting services, assistive listening devices, or other considerations should be made through the County Disability Compliance Office at (916) 874-7642 or 874-7647 (TTY) no later than five working days prior to the meeting.

- 7) Unfinished Business: The following item is continued from the Commission's August 24, and September 7, 2012 regular meetings:
- A) *Consideration for approval proposed revisions, including minimum qualifications changes, the additions of new special skills and retitling of current special skills designations (dated October 26, 2012), to the following classes within the Eligibility Series: 1) Eligibility Specialist; 2) Senior Eligibility Specialist; and 3) Eligibility Supervisor, and the following classes within the Human Services Series: 4) Human Services Assistant; 5) Human Services Specialist; 6) Human Services Social Worker; 7) Human Services Social Worker-Master's Degree; 8) Human Services Supervisor; and 9) Human Services Supervisor-Master's Degree*
- 8) New Business: NONE

INFORMATIONAL MATTERS

- 9) Public Comment: At this time, anyone may address the Commission regarding any item that is within the Commission's subject matter jurisdiction. However, the Commission may not take action on any item that is not on this agenda except as authorized by Government Code Section 54954.3 and Civil Service Commission Rule 14.13
- 10) Executive Officers Report: This will be a verbal presentation to the Commission

ADJOURNMENT